



LOUISIANA EMERGENCY RESPONSE NETWORK

Minutes

Regular Meeting of Louisiana Emergency Response Network Board

Thursday, October 21, 2010 at 2:00 p.m.

held at:

Louisiana Emergency Response Network Office
14141 Airline Hwy., Building 1, Suite B
Baton Rouge, LA 70817

I. Welcome/Introductions

The October 21, 2010, regular meeting of the Louisiana Emergency Response Network Board (LERN) was called to order by Coletta Cooper Barrett, RN, MHA, Chair, at 2:10 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call

Celia R. Cangelosi, Board Attorney, called the roll.

Members Present:

Coletta Cooper Barrett, RN, MHA, Chair
Honorable Regina Ashford Barrow, Representative
Honorable A. G. Crowe, Senator
Joel Eldridge, DO
Jimmy Guidry, MD

Fred Martinez
Gary Peters
Peter Sullivan, MBA
Honorable Mack A. "Bodi" White, Jr., Representative
Michele Zembo, MD

Members Absent:

Thomas C. Arnold, MD
Terri Brock
Honorable Sherri Smith Cheek, Senator
William "Beau" Clark, Jr., MD
Mark Cooper
Tricia Hensarling, LPC
Norman E. McSwain, Jr., MD
John Noble, Jr., M.D.
Carl "Jack" Varnado, Jr.

Ten members were present constituting a quorum when the roll was called.

Staff Present:

Eileen Mederos, RN, Administrative Director
Robert Coscia, MD, FACS, Medical Director
Christy Mayeux, Administrative Assistant
Ross Pottschmidt, Program Manager
Deborah Spann, RN, Tri Regional Coordinator
Ted Colligan, Tri Regional Coordinator

III. Approval of Agenda

Authority was given to Board Chair to reorder the agenda as needed.

A motion was made by Fred Martinez and seconded by Peter Sullivan, MBA, to add LERN Registry Inclusion Criteria to the agenda. The motion was approved after a unanimous vote in the affirmative.

IV. Approval of Minutes

Draft of the minutes of the August 20, 2010 and August 21, 2010, meetings of the Louisiana Emergency Response Network Board, copies attached hereto, were presented for approval. A motion was made by Joel Eldridge, DO, and seconded by Honorable Regina Ashford Barrow to accept the August 20, 2010 and August 21, 2010 meeting minutes. The motion was approved after a unanimous vote in the affirmative.

IV. Contracts

- *ShareCor*

A motion was made by Peter Sullivan, MBA, and seconded by Fred Martinez, to authorize LERN Chair, Coletta Barrett, RN, MHA, to enter into a contract with ShareCor for the use of 2 years of data sets at a cost of \$50,000. The motion was approved after a unanimous vote in the affirmative.

V. Ratification of Commission Members

A motion was made by Joel Eldridge, DO, and seconded by Michele Zembo, MD, to appoint the following to membership on regional commissions:

(1) Mike Guillot, Region 1 Commission, as the appointee representing the local ambulance services;

(2) Murtuza Ali, MD, Region 1 Commission, as the appointee representing the Cardiologist position;

(3) Art Marquez, Region 2 Commission, as the appointee representing the Rural Ambulance Association;

(4) Earl Eues, Region 3 Commission, as the appointee representing GOHSEP;

(5) Teresita McNabb, RN, Region 3 Commission, as the appointee representing Hospitals with More than 100 Beds;

(6) Terry Broussard, Region 4 Commission, as the appointee representing

Hospitals with More 100 Beds;

(7) Leo de Alvare, MD, Region 4 Commission, as the appointee representing Neurologists;

(8) Col. Elizabeth Battalora, RN, Region 6 Commission, as the appointee representing the military; and

(9) Massimo Morandi, MD, Region 7 Commission, as the appointee from the emergency or trauma profession.

The motion was approved after a unanimous vote in the affirmative.

VII. Fiscal Year 2012 Budget

Fred Martinez reported on the 2011-2012 budget. A motion was made by Fred Martinez and seconded by Rep. Body White, to approve the attached proposed budget for Fiscal Year 2011-2012. The motion was approved after a unanimous vote in the affirmative.

It was announced that DHH has requested LERN to decrease the 2011 budget by \$57,538 to address a deficit. A motion was made by Fred Martinez and seconded by Rep. Regina Barrow, to remove funds from the contingency disaster coverage for the AMR contract to address the budget deficit. The motion was approved after a unanimous vote in the affirmative.

IX. Standard LERN Entry and Destination Protocol - changes for approval

A motion was made by Michelle Zembo, MD, and seconded by Jimmy Guidry, MD, to amend both the Standard LERN Entry Criteria and Standard Destination Protocol, last amended June 18, 2009, under "Anatomic" to add ". . . excluding hip fractures from same level falls" after "hip fractures (hip tenderness, deformity, lateral deviation of foot). . .", so that the entry will read "hip fractures (hip tenderness, deformity, lateral deviation of foot), excluding hip fractures from same level falls". The motion was approved after a unanimous vote in the affirmative.

LERN Registry Inclusion Criteria

LERN Medical Director Robert Coscia, MD, FACS, explained LERN State Registry Trauma Inclusion Criteria. A motion was made by Michelle Zembo, MD, and seconded by Peter Sullivan, MBA, to approve the attached LERN State Registry Trauma Patient Inclusion Criteria. The motion was approved after a unanimous vote in the affirmative.

Injury Research and Injury Prevention Program

As a follow up to discussion at the Board Retreat, Coletta Cooper Barret, RN, MHA, Chair, initiated a discussion of Injury Research and Injury Prevention. A motion was made by Representative Mack A. "Bodi" White, Jr., and seconded by Senator A. G. Crowe, that LERN assume responsibility currently undertaken by DHH, to include budget, and job appointments, for Injury Research and Injury Prevention. The motion was approved after a unanimous vote in the affirmative.

XV. Adjournment

The meeting was adjourned for lack of a quorum at 3:15 p.m.

Respectfully Submitted,



Coletta Cooper Barret, RN, MHA
Chair



LOUISIANA EMERGENCY RESPONSE NETWORK

Minutes

Regular Meeting of Louisiana Emergency Response Network Board

Friday, August 20, 2010 at 2:00 p.m.

Held at:

Omni Royal Orleans Hotel
621 St. Louis Street
New Orleans, LA 70140

I. Welcome/Introductions

The Louisiana Emergency Response Network Board meeting was called to order by Coletta Cooper Barrett, RN, MHA, Chair, at 2:00 p.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call

Christy Mayeux, Administrative Assistant, called the roll.

Members Present:

Coletta Cooper Barrett, RN, MHA, Chair
Norman E. McSwain, Jr., MD
Peter Sullivan, MBA
Carl "Jack" Varnado, Jr.
Christopher C. Baker, MD
John Noble, Jr., MD
Joel Eldridge, DO
Michele Zembo, MD

Terri Brock arrived at 2:04 p.m.

Jimmy Guidry, MD, arrived at 2:13 p.m.

Honorable Mack A. "Bodi" White, Jr., Representative, arrived at 2:29 p.m.

Members Absent:

Thomas C. Arnold, MD
Honorable Regina Ashford Barrow, Representative
Honorable Sherri Smith Cheek, Senator
William "Beau" Clark, J., MD
Mark Cooper
Honorable A. G. Crowe, Senator
Fred Martinez
Ross D. Judice, MD
Gary Peters
Mallory Williams, MD, MPH

At the time the roll was called, eight members were present constituting a quorum.

Staff Present:

Eileen Mederos, RN, Administrative Director
Christy Mayeux, Administrative Assistant

III. Approval of Agenda

A motion was made by Norman E. McSwain, Jr., MD, and seconded by John Noble, Jr., MD, to adopt the agenda as written. The motion was approved after a unanimous vote in the affirmative.

IV. Board Retreat

The Board was introduced to LERN Medical Director Robert Coscia, MD. Board Retreat was held. No action was required.

V. Business Meeting

a. Approval of Minutes

A draft of the minutes of the June 17, 2010, meeting of the Louisiana Emergency Response Network Board, copy attached hereto, was presented for approval. A motion was made by Carl "Jack" Varnado, Jr. and seconded by Joel Eldridge, DO, to accept the June 17, 2010 meeting minutes. The motion was approved after a unanimous vote in the affirmative.

b. Commission Requests

A motion was made by Peter Sullivan, MBA, and seconded by Christopher C. Baker, MD, to appoint Chad Davis, EMT-Paramedic, to the Region 3 Commission, as the representative of emergency medical response.

The Board was notified that Gene Williams, MSN RN, resigned from the Region 9 Commission, as the appointee representing Hospitals with Less than 60 Beds. No action was required.

c. Contracts

- *AMR Contingency Contract*

A motion was made by Terri Brock and seconded by John Noble, Jr., MD to enter into a contract with Metro Ambulance Service (Rural), Inc. doing business as American Medical Response (AMR) for staffing and operational support to Bureau of Emergency Services Tactical Operations Center in the event of a declared disaster or emergency in the amount of \$44,352.00 for June 1, 2010 through May 31, 2011, copy attached hereto. The motion was approved after a unanimous vote in the affirmative.

- *SSA Consultants*

A motion was made by Jimmy Guidry, MD, and seconded by Terri Brock to amend the existing contract with SSA Consultants to increase the contractual amount to \$320,500.00 and to increase the contract term for an additional six months, copy attached hereto. The motion was approved after a unanimous vote in the affirmative.

- *Medical Director*

A motion was made by Norman E. McSwain, Jr., MD, and seconded by Christopher C. Baker, MD, to approve the attached contract for Robert Coscia, MD, FACS, to serve as LERN Medical Director. The motion was approved after a unanimous vote in the affirmative.

d. Protocol Change

A motion was made by Peter Sullivan, MBA, and seconded by Terri Brock to amend the Standard LERN Entry Criteria and Standard Destination Protocol, last amended June 18, 2009, to delete "hip fractures (hip tenderness, deformity, lateral deviation of foot)" under the Anatomic section of both the Standard LERN Entry Criteria and the Standard Destination Protocol. After discussion, a motion was made by Carl "Jack" Varnado, Jr. and seconded by Terri Brock to amend the motion to authorize Board member Norman E. McSwain, Jr., MD, and LERN Medical Director, Robert Coscia, MD, to propose a criteria/protocol change maintaining hip fractures but excluding isolated hip fractures from same level falls. The motion to amend was approved after a unanimous vote in the affirmative.

e. Board Chair Report

Board Chair, Coletta Barrett, RN, MBA, reported on activities occurring since the last Board meeting and requested Board member participation in LERN ongoing efforts.

VI. *Public Comments*

There were no public comments.

VII. *Adjournment until August 21, 2010 at 8:30 a.m.*

The meeting was adjourned at 5:20 p.m. until August 21, 2010 at 8:30 a.m.



Minutes

Regular Meeting of Louisiana Emergency Response Network Board

Saturday, August 21, 2010 at 8:30 a.m.

Held at:

Omni Royal Orleans Hotel
621 St. Louis Street
New Orleans, LA 70140

I. Welcome/Introductions

The Louisiana Emergency Response Network Board meeting was called to order by Coletta Cooper Barrett, RN, MHA, Chair, at 8:45 a.m. The meeting was held pursuant to public notice, each member received notice, and notice was properly posted.

II. Roll Call

Christy Mayeux, Administrative Assistant, called the roll.

Members Present:

Coletta Cooper Barrett, RN, MHA, Chair
Norman E. McSwain, Jr., MD
Peter Sullivan, MBA
Carl "Jack" Varnado, Jr.
Christopher C. Baker, MD
Jimmy Guidry, MD
John Noble, Jr., MD
Joel Eldridge, DO
Honorable Mack A. "Bodi" White, Jr., Representative
Michele Zembo, MD

Members Absent:

Thomas C. Arnold, MD
Honorable Regina Ashford Barrow, Representative
Honorable Sherri Smith Cheek, Senator
William "Beau" Clark, J., MD
Mark Cooper
Honorable A. G. Crowe, Senator
Fred Martinez
Ross D. Judice, MD
Gary Peters
Mallory Williams, MD, MPH
Terri Brock

Ten members were present constituting a quorum.

III. Approval of Agenda

A motion was made by Norman E. McSwain, Jr., MD and seconded by Carl "Jack" Varnado, Jr., to adopt the agenda as written. The motion was approved after a unanimous vote in the affirmative.

IV. Board Retreat Continued from August 20, 2010

The Board Retreat continued from August 20, 2010.

V. Public Comments

There were no public comments.

VI. Adjournment

The meeting was adjourned at 11:57 a.m.

Respectfully Submitted,

Coletta Cooper Barrett, RN, MHA
Chair

DEPARTMENT OF HEALTH AND HOSPITALS								
Priority Funding Request Summary for FY12								
Agency Name and Number: LERN 09/324								
DESCRIPTION	STATE	I. A. T.	FEDERAL	OTHER	STAT. DED.	TOTAL	T. O.	
Adjusted Existing Operating Budget (EOB @ 09/30/2010)	3,232,750	0	0	0	0	3,232,750		7
Total Nonrecurring Items: (enter as negative number)	(63,480)	0	0	0	0	(63,480)		0
Non Recurring Acquisitions	(14,000)							
BA-7 # 1 Carryforward	(49,480)							
Adjusted Existing Operating Budget after Non-Recurs:	3,169,270	0	0	0	0	3,169,270		7
Mandatory Statewide Adjustments (increase/decrease only)								
27th Payperiod	30,255	0	0	0	0	30,255		
Classified State Employee Merits to be given in FY12	8,933	0	0	0	0	8,933		0
Civil Service Training Series	0	0	0	0	0	0		0
Group Insurance for Retirees	0	0	0	0	0	0		0
Group Insurance Growth Rate - Active (9.2% increase)	2,825	0	0	0	0	2,825		0
Group Insurance Growth Rate - Retirees (9.2% increase)	0	0	0	0	0	0		0
Salary Base Adjustment	29,652	0	0	0	0	29,652		0
Wages	0	0	0	0	0	0		
Retirement Percentage Adjustment **increase % will be forwarded	10,275	0	0	0	0	10,275		0
Risk Management	1,700	0	0	0	0	1,700		0
Legislative Auditor Fees	0	0	0	0	0	0		0
Rent in State owned Buildings	0	0	0	0	0	0		0
Maintenance in State owned Buildings	0	0	0	0	0	0		0
Related Benefits	8,020	0	0	0	0	8,020		0
Office of Computing Services Fees	0	0	0	0	0	0		0
Civil Service Adjustment	1,343	0	0	0	0	1,343		0
CPTP Adjustment	160	0	0	0	0	160		0
Inflation per OPB Guidelines	5,059	0	0	0	0	5,059		0
TOTAL STATEWIDE MANDATORY ADJUSTMENTS	98,222	0	0	0	0	98,222		0
TOTAL NEEDS AFTER MANDATORY ADJUSTMENTS	3,267,492	0	0	0	0	3,267,492		7
ADDITIONAL NEEDS:								
Wages - Approved Project Coordinator	33,280	0	0	0	0	33,280		0
		0	0	0	0	0		0
		0	0	0	0	0		0
		0	0	0	0	0		0
TOTAL ADDITIONAL NEEDS	33,280	0	0	0	0	33,280		0
TOTAL NEEDS FY 2012	3,300,772	0	0	0	0	3,300,772		7
FY 2012 PRIORITY FUNDING LEVEL	2,912,692	0	0	0	0	2,912,692		7
Priority Level of Funding Above (Below) Needs:	(388,080)	0	0	0	0	(388,080)		0
Plan for Reductions (enter as a Negative Amount):	0	0	0	0	0	0		0
Foregoing salary merit increases	(8,933)	0	0	0	0	(8,933)		0
Foregoing Inflation Adjustment	(5,059)	0	0	0	0	(5,059)		0
Reduce Professional Services (See attached detail)	(374,088)	0	0	0	0	(374,088)		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	0	0	0	0	0	0		0
	(388,080)	0	0	0	0	(388,080)		0
Remaining Reductions (should equal 0):	0	0	0	0	0	0		0

Attachment VII to Minutes
 of LERN Board Meeting
 of 10/21/10



LOUISIANA EMERGENCY RESPONSE NETWORK

LERN State Registry Trauma Patient Inclusion Criteria

Definition:

To ensure consistent data collection across the State into the LERN State Registry, a trauma patient is defined as a patient sustaining a traumatic injury and meeting the following criteria:

At least one of the following injury diagnostic codes defined in the *International Classification of Diseases, Ninth Revision, Clinical Modification (ICD-9-CM)*:

800–959.9

Excluding the following isolated injuries:

905–909.9 (late effects of injury)

910–924.9 (superficial injuries, including blisters, contusions, abrasions, and insect bites)

930–939.9 (foreign bodies)

830, 832, & 910 - Drowning

953 - Hanging without injury

AND MUST INCLUDE ONE OF THE FOLLOWING IN ADDITION TO

(ICD-9-CM 800–959.9):

Hospital admission as defined by your trauma registry inclusion criteria; OR

Patient transfer via EMS transport (including air ambulance) from one hospital to another hospital; OR

Death resulting from the traumatic injury (independent of hospital admission or hospital transfer status)

DOA's

Attachment XIV to Minutes
of LERN Board Meeting
of 10/21/10